

MINUTES of the Plaistow and Ifold Parish Council Meeting held on **Wednesday 14th October 2020**, via remote conference calling technology.

Present Cllr. Allan Pearson (Chair); Cllr. Sophie Capsey (Vice Chair); Cllr. Paul Reynolds; Cllr. Paul Jordan; Cllr. Jerusha Glavin and Catherine Nutting (Clerk).

District Cllr. Gareth Evans and County and District Councillor Janet Duncton were in attendance.

Three (3) Members of the Public were present.

C/20/131 Apologies

Apologies were received and accepted from Cllr. Phil Colmer; Cllr. David Ribbens; Cllr. Nicholas Taylor; Cllr. Nick Whitehouse and Cllr. Matthew Hardman.

C/20/132 Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.

None received.

C/20/133 To receive for confirmation Minutes of the Meeting held on 9th September 2020. Clerk & Chair

The minutes were unanimously approved and will be signed by the Chair via Secured Signing.

C/20/134 Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 14th October 2020.

None received in advance of the meeting or requested at this item on the agenda.

C/20/135 To receive reports from County and District Councillors.

District Cllr. Evans' report is appended to these minutes at A.

County and District Cllr. Duncton's report is appended to these minutes at B.

Cllr. Capsey asked Cllr. Evans if 2021 will be a Census year. Cllr. Evans has not heard anything to the contrary.

C/20/136

Councillor Vacancy

Clerk

Cllr. King Wilson has very sadly tendered his resignation as a Parish Councillor. Members thanked Jamie for his dedication and service to the Parish Council and the community in general.

Due to the Pandemic, no requests for an election can be agreed until 2021. Therefore, the vacancy can be immediately filled by the Parish Council by way of Co-Option.

The vacancy will be advertised for a minimum four (4) weeks on the Parish Council's Notice Boards, Website and in the Parish News. Anyone wishing to apply must contact the Clerk and follow the Co-Option policy and procedure as found on the Website: <https://plaistowandifold.org.uk/policies>

Due to timescales, the Co-Option meeting will take place at the PC's January 2021 meeting.

Cllr. Jordan and Cllr. Glavin were appointed to the Winter & Emergency Plan Sub Committee and Lady Hope Playpark Steering Group respectively.

C/20/137

Lagoon updates

Lagoon 1 – Artemis are still waiting on the agronomist's report. When received it will be circulated to the PC and EA.

Lagoon 2 – Artemis provided the following update:

...Just to update you and your colleagues on the lorry movements associated with emptying Lagoon 2, I indicated to you in my email of 1 October that "...all our lorries are escorted back and front by vehicles with 'Chapter 8' lights...". Following your respective emails, I checked this again and it was incorrect for me to say this applied to all the lorry movements. When we had convoys of multiple vehicles going out or returning that was the case, but now that we generally only have individual lorries going out or returning at any given time over the day they are escorted at the front only. My apologies.

By way of further reassurance, we have also reviewed the tracker devices in each and every one of Harper's lorries on the contract and none of them has exceeded the 30-mph speed limit. I do hope this clarifies the position.

With regards to the emptying of Lagoon 2 we continue to make good progress and are hoping to begin the remediation of the area at the end of the month.

Members agreed to revoke resolution C/20/029, 11th February 2020; namely to write to Ms. Keegan MP and invite her to Chair a meeting between the EA, CDC and the Parish Council. Due to the Pandemic this has not been progressed. Members agreed that considering CDCs response to District Cllr. Evans' questions, such a meeting would be of little value. The next significant date is May 2021, which is the deadline for compliance with the Enforcement Notice. District Cllr. Evans will continue to support the Parish Council by putting pressure on CDC.

C/20/138

WSALC Value for Money Review

Clerk & Chair

The board of West Sussex Association of Local Councils (WSALC) Ltd is currently undertaking a "Value-for-Money" Review of how Member Councils' subscriptions are spent on Member services and if better value can be achieved independently, outside the auspices of Surrey and Sussex Association of Local Councils (SSALC) which is made up of West Sussex, East Sussex and Surrey Associations of Local Councils. The Review is being led by Professor Colin Copus, an expert in local government. WSALC say this exercise reflects the expectation that is incumbent upon all Councils – to check on expenditure and service-delivery to ensure that the public money for which they are responsible and accountable is being well spent and to enhance local Council (or government) and Parish democratic services.

Colin Copus' report and recommendations, along with a report from the WSALC Ltd Board of Directors, will be circulated to all Members in November. WSALC Member Councils will then be invited to vote on the future of WSALCs involvement with SSALC in due course.

Many Parish and Town Councils have expressed deep concerns at this review, due to a lack of consultation with the Membership, necessity, timing, and cost.

Felpham Parish Council have submitted a Freedom of Information request regarding WSALC's decision making process, which has been supported and endorsed by several other West Sussex Parish and Town Councils.

Members resolved to write to WSALC expressing their own concerns about the lack of transparency in the process and timing. Please refer to appendix C.

Cllr. Ribbens is a Board Member of WSALC Ltd and is also the Parish Council's appointed WSALC representative. Due to the Parish Council's position in relation to the Value for Money review and the potential for a conflict of interest, Members resolved that the Chair will represent Plaistow and Ifold and its views to WSALC at the meeting on 10th November 2020.

C/20/139

PC's response to the Consultation on Changes to the Current Planning System

District Cllr.
Evans | NPSG |
Planning &
Open Spaces
Committee

Chichester District Council (CDC) as the Local Planning Authority (LPA) has made a robust response to the Consultation, which ended on 1st September 2020. CDC's response was circulated to all Members. Members agreed that they support CDC's position regarding affordable housing, development location and Community Infrastructure Levy (CIL).

The current consultation on the Government's Planning White Paper ends on 29th October. Members agreed that the Parish Council's response would not have much credence and that the best option would be to contribute to CDC's response to ensure specific evidence from our Parish area is included. Additionally, Members agreed that the timescale to draft, agree and submit a response was very tight, especially given the imminent half-term break and known holidays of key contributors to the Parish Council's document.

Unfortunately, District Cllr. Evans advised that CDC have already submitted their response. This will be clarified. If the window of opportunity remains, then the Parish Council's Neighbourhood Plan Steering Group and Planning and Open Spaces Committee will collaborate and submit a response to CDC for inclusion.

C/20/140

CDC's Housing and Economic Land Availability Assessment (HELAA) Map

Clerk
District Cllr.
Evans | NPSG |
Planning &
Open Spaces
Committee

CDC has prepared the Housing and Economic Land Availability Assessment (HELAA) 2020. This assessment is to identify and assess sites that may have potential to accommodate future housing and economic development. The HELAA forms a key component of the evidence base that will inform the Chichester Local Plan Review.

The purpose of the HELAA is to identify a future supply of land which is suitable, available and achievable for housing and economic development over the plan period up to 2037. The HELAA is a technical study, which replaces the Strategic Housing Land Availability Assessment (SHLAA) and Employment Land Review, and not a policy document. CDC's assessment of the deliverability and developability of sites for housing or economic development

through the HELAA process does not indicate that it will be allocated in the Chichester Local Plan Review or imply that CDC will grant planning permission for any specific development proposal in the future.

Further information about the HELAA process (including supporting Q&As) can be found on the CDC website.

CDC have invited comments to the HELAA process. Members resolved to submit a response to HELAA; the NPSG and Planning and Open Spaces Committee will collaborate to draft a response and make recommendations to the full Parish Council.

Cllr. Capsey asked the following two questions to District Cllr. Evans:

- 1). When will CDC publish the housing allocations to Parishes for the next Local Plan?
- 2). Why has the Local Plan Review been extended to 2037?

C/20/141	Amended Village Design (VDS) Statement Members resolved to approve the amended VDS and submit to CDC for adoption. The VDS can be found at Appendix E.	Clerk
C/20/142	Neighbourhood Plan – instruction of Colin Smith Planning Ltd Grant aid for technical professional support has been approved and received from Locality. The grant will cover the cost of any professional advice/support needed in relation to amendments resulting from the conclusion of Regulation 16 public consultation, and the cost of a mailed leaflet drop to residents (should this be deemed necessary). The Parish Council resolved to continue to instruct Colin Smith Planning Ltd to undertake this work. They have provided professional support throughout the drafting of the Plan and so are best placed to take the Plan through Examination to Referendum.	Clerk NPSG
C/20/143	VE Day 75 - Tree Council funding application The Tree Council grant funding application has been completed with input from Plaistow Pre-School and submitted. The National Trust are supportive of the project and have written a letter in their capacity as landowner of the Lower Green. The three (3) trees are: Beech, Alder and Whitebeam. The funding scheme is retrospective. The application approval process can take up to four (4) weeks and the planting window is any time before March 2021. However, the recommendation from the VE Day Steering Group is that the trees are planted in time for Remembrance Sunday (8th November).	Clerk VE Day Steering Group

The Parish Council resolved to approve the purchase of the trees prior to receiving confirmation from the Tree Council that the application has been successful.

The trees will be sourced from English Woodland further to obtaining three quotes. The locations of the trees are as follows: the Alder will replace the dead cherry at the corner of Common House Lane and Loxwood Road; the Beech will go along the roadside and the Whitebeam will go at the top of the 'horse shoe' near the Silent Soldier.

C/20/144

New Homes Bonus (NHB) Agreement (Safer Bus Stop Project, Phase 1)

Clerk

The Parish Council's NHB funding has been approved. The money will be used to build two new bus shelters in Plaistow and The Drive, Ifold

<https://plaistowandifold.org.uk/Contents/ContentItems/49drr1y2y4z3y3ztwkezrcme5c>.

The Parish Council resolved to accept and adhere to the terms of the NHB Agreement between CDC and the Parish Council and formally recognised clause 2.1.4, which stipulates that the money cannot be used for any other project without the express permission of the Grants and Concessions Panel by way of a formal variation to the Agreement. The Agreement can be viewed at Appendix F.

C/20/145

Biodiversity Emergency & Action Plan

A Member of the Public contacted the Parish Council's Planning and Open Spaces Committee asking Members to consider declaring a 'Biodiversity Emergency'; similar and complementary to Chichester District Council's Climate Emergency declaration in July 2020. The Planning Committee agreed that this matter should be considered by the full Parish Council. Nevertheless, they were generally supportive of the principle and recommended that a Biodiversity Action Plan be created, to consolidate and focus ideas already outlined in the draft Village Design Statement and Neighbourhood Plan.

The Parish Council agreed that the creation of a separate document was unnecessary. Likewise, many of the Parish Council's projects already have a Biodiversity element, for example the VE Day 75 memorial tree planting on Plaistow Village Green and phase one (1) of the Safer Bus Stop project which includes the regeneration of The Drive, Ifold bus stop area in conjunction with Butterfly Conservation

to create wild flower habitats and increased insect biodiversity

<https://plaistowandifold.org.uk/Contents/ContentItems/4exgwz5zdaa5w4n8jt4n9k3wcm>

Members agreed that the Parish Council should be measured by its actions, rather than its policy documents.

C/20/146

Highway Matters

Clerk | Chair |
Cllr. Reynolds

a. Matters to be reported by Members
None specifically raised.

Members observed that potholes and pre-existing wear and tear along Plaistow Road and Foxbridge Lane are being exacerbated by the lorry movements in conjunction with the emptying of Lagoon 2. Once the works are complete, the Parish Council will monitor the remediation works of Artemis and/or WSCC Highways.

b. Traffic Calming – Rickman’s Lane
Cllr. Reynolds declared a personal interest in this project due to the location of his house and use of the bus stop/road by his family.

Members resolved to progress this initiative. An information gathering survey of residents along Rickman’s Lane will be undertaken as part of the evidence support base for the application. Letters will be drafted and delivered.

The Parish Council resolved to instruct SW Transport Planning Ltd to undertake a speed survey.

Members agreed that multiple Community Speed Watch groups throughout the Parish was nonsensical and would be detrimental to Parish homogeneity. Therefore, the Parish Council resolved to encourage the existing group to recruit members from other areas of the Parish and make the necessary application(s) to the Police to expand the areas they monitor throughout the whole Parish, including Rickman’s Lane.

Members resolved to invite Mr Burrell to the next meeting to discuss the logistics and how the Parish Council can support the Community Speed Watch group and support the effort with a Social Media recruitment drive.

C/20/146

Financial Matters

Clerk

a. To approve Order for Payment
The approved Order for Payments is appended to these Minutes at

C/20/147

Clerk's Update

a. Newsletter

The first Newsletter will be circulated in December. Looking forward, the Newsletter will be produced every quarter. Members agreed that budget permitting, and in consultation with the NPSG, the Locality grant aid for a Parish wide leaflet drop (see C/20/142 above) would include this initial Newsletter. Any resident wishing to receive a hardcopy of all future Newsletters will be asked to contact the Clerk, so that the Parish Council can budget accordingly. Ordinarily, all future Newsletters will be via the Website and promoted on Social Media and the Parish News.

b. Winter & Emergency Plan Sub Committee meeting

Please refer to the Website to view the minutes.

WSCC Highways have confirmed that they will continue to grit the bus route; this information has been added to the Parish Council's Website and Facebook:

<https://plaistowandifold.org.uk/Contents/ContentItems/49et3pqaaj3dr3ggg191xqmv4>

c. New Member on the Lady Hope Play Park Steering Group

Cllr. Glavin was appointed to the Steering Group. A meeting will be organised imminently.

C/20/148

Correspondence

None to note.

C/20/149

Items for inclusion on a future agenda

None specified.

C/20/150

Date of next meetings

28th October 2020, 19:30 – Planning & Open Spaces Committee Meeting

11th November 2020, 19:30 – full Parish Council Meeting

There being no further business, the Chair closed the meeting at 21:15

Appendix A – C/20/135: To receive reports from County and District Councillors.

Cllr. Evans' Report

I will begin with what I guess is one of the most concerning issues for this Parish which is the situation with Lagoon 3.

As you may be aware at last the Full Council Meeting, I asked the following question to the executive:

- As one of the controlling authorities, what is Chichester District Council's plan to sort out Lagoon 3 if the owner fails to do so by the said deadline?
- The Atkins report commissioned by the Environment Agency stated that Lagoon 3 should be inspected twice daily. Could the evidence that this is happening be shared with Plaistow and Ifold and Kirdford Parish Councils? If this is now not deemed necessary, can this be confirmed in writing?
- And finally, if not necessary, one of the conclusions of the latest multi agency meetings in February, following the January inspection, was to carry out quarterly inspections; when did the last inspection take place and why can't the parishes affected access the findings from the latest inspection, to reassure residents that Lagoon 3 will remain safe until May 2021, seeing that for example footpaths remain closed as a safeguarding measure to protect members of the public from the possibility of an obnoxious gas leak from a nearby lagoon, or even the failure of the lagoon itself.

Cabinet Members were unable to answer those questions at the meeting and I was sent a written response a week later, which I forwarded to the parish council:

ATTACHMENT

CDC RESPONSE TO QUESTION TO THE EXECUTIVE ON LAGOON 3

[email addresses redacted]

From: Lisa Higenbottam

Sent: 29 September 2020 08:48

To: _All Members

Cc: SLT Nicholas Bennett

Subject: Question to the Executive response

Dear Members

Please see below a response to Cllr Evans question to the Executive at last week's Council meeting, kind regards, Lisa

With regard to the structural integrity of the lagoon, it remains the landowners responsibility to manage the lagoon appropriately to ensure it does not fail. The agencies continue to write to the owner reminding him of his obligations and have exerted pressure to this effect with the Anti-Pollution Works Notice issued by the Environment Agency (EA) and the Council's planning enforcement notice which requires remedial works by 21 May 2021.

The Atkins Report was an EA report and the EA have replied previously with regard to this matter. Whilst the EA have previously confirmed the lagoon would be inspected quarterly, they have advised that the last inspection of the lagoon was undertaken on 30 January 2020,

following which the EA provided the following assurance which was shared with interested parties; "initial finding is that the risk of loss of containment of the digestate waste in lagoon 3 has not changed". It was their judgement that there was no imminent risk and therefore no intervention at the site was required at that time, or any alteration to the multi-agency plan. Officers have spoken with the EA and have been assured that another inspection is to be arranged before the end of October 2020. The main aim of the inspection will be to see if there has been any movement of the lagoon wall and if so, to what extent. This will assist the EA in gauging the likelihood of a need to activate the multi-agency plan

Loss of containment would be very unlikely to lead to impacts on human health which is the District Council's main remit. This is because loss of containment would be likely to happen over a period of time, such as over 24 hours. CDC will be invited to the inspection with the EA in October and officers will advise you following the multi-agency site visit if there is any change to this situation.

With regard to removal of the lagoon and restoration of the land, this is controlled by the enforcement notice which requires the lagoon to be removed and the land reinstated by 21 May 2021. Whilst the Council (as Local Planning Authority) cannot formally take further action until after the date for compliance, officers are aware that this may take some time and have been in periodic contact with the owner, Mr Luttmann-Johnson, to enquire as to progress and remind him of the requirements of the enforcement notice. Contact was last made on 25 September 2020 and Mr Luttmann-Johnson advised he would be writing to the Council to set out his position, officers have asked that timescales be included as part of that correspondence.

Officers will continue to keep in contact with Mr Luttmann-Johnson. Should compliance not be achieved by the prescribed date in the enforcement notice, the Council will review next steps, which I expect will include considering prosecution of the land-owner, in an attempt to compel compliance.

Lisa Higenbottam
Democratic Services Manager
Democratic Services
Chichester District Council

However, I felt that the answer that I have received is partly incomplete and so I have replied to that email asking clarification on the points that I feel have not been addressed.

These are as follow:

*On the matter of the Parishes affected not being able to access the full report from the January inspection, according to CDC in their email to me it says *The EA provided the following assurance which was shared with interested parties; "initial finding is that the risk of loss of containment of the digestate waste in lagoon 3 has not changed". It was their judgement that there was no imminent risk and therefore no intervention at the site was required at that time, or any alteration to the multi-agency plan.**

However, I have checked with the clerk of this and Kirdford Parish Council and they have no record of having receive any update from the January visit.

Even if they had receive that very short conclusion, that the risk of the loss has not changed and therefore there is no imminent risk, that does not answer my question of why the parishes can't access the 3 pages report that I did receive but I was told it was confidential, and which says much more than those two sentences. So, this is something that I had asked again on my reply to their answer.

On the matter of the inspections that should take place twice a day according to the Atkins report, there is no mention to that on the written reply to my question. The email that I receive does recognise that following the multiagency meeting in February after the January inspection, the EA confirmed that inspections would take place quarterly, and then continues to inform me that a next inspection will be take place before the end of October, but without a written explanation from the EA on why

there has been such a gap from January to now if after the last visit it was said this would take place every four months.

And lastly on the matter of what's CDC plan, as controlling authority, to empty and sort out Lagoon 3 if the owner fails to do so, CDC on its email has said that they are in communication with the owner to remind him on the deadlines and that he is going to send CDC his position or his plans and it also says on the email that they will likely prosecute him if he fails to do so HOWEVER that only answers the question of what is going to happen to the owner, but does not answer the question from residents and parishes affected of what is going to happen with the Lagoon.

I have therefore replied to CDC email asking for further clarification on these points that I feel are still not fully addressed.

Other updates from CDC including the last Full Council Meeting are as follow:

Changes to the Current Planning System:

At last Full Council Meeting we debated Central Government's Planning Reform Proposals which threatens our communities with unreasonable housing targets that fail to meet the needs for real affordable housing whilst imposing in our local parishes housing developments at sites where infrastructure can't cope.

Councillors of all parties – including myself- joined forces in passing a motion to object to the Government's Planning Proposals. The motion included an amendment from my group which called for the Government to stop undermining Local Authorities, Local Plans and Neighbourhood Plans and to actively support them – through Ministerial interventions if necessary –.

The District Council's response to the Government's 'Proposed changes to the current planning system' can be found here: <https://chichester.gov.uk/governmentconsultations>.

My group also brought forward amendments calling for greater local discretion over the composition of 'affordable' homes, arguing against the removal of a local connections requirement for First Homes and objecting to the extension of 'Permission in Principal' to large scale.

Oxencroft – Is currently with the applications team manager Fjola Stevens for determination. There are two areas that make this hopeful for refusal 1) no essential need for residential accommodation on site 2) The proposal would result in intensification of use and activity harmful to the rural area and its surroundings.

Clay Pit Loxwood – I am working with a campaign group and am having frequent meetings with other campaigners and volunteers to gather evidence to fight this application when it goes in. I will update as I have more information

Decarbonising Transport / Joining WSCC EVCP Strategy

In August West Sussex County Council declared that every District and Borough Council in the County was partnering with them to secure a supplier who would plan, fund, install, market and operate a public and accessible electric vehicle ChargePoint network across the County. But not Chichester.

Although CDC operates 18 charge points across the District (more than any other), it appears that officers were not keen on joining the County Council's more ambitious strategy. At a recent Environment Panel meeting a District Councillor of the group I represent asked for CDC Cabinet to urgently ask to join as a 'Key Delivery Authority' if it is not too late. I am very pleased that The Environment Cabinet Member supported this proposal, and we will keep pushing for this to materialise.

Solare Together Scheme

CDC is participating in Solar Together, a Sussex wide scheme to offer householders and small businesses a cheaper and easy route to install electricity-generating solar panels and batteries. Parties can register their interest here: www.solartogether.co.uk/chichester/home.

Making Local Democracy more inclusive

At the last Full Council Meeting I also made the following statement: Online meetings give us an opportunity to make local democracy far more inclusive. We can be much more flexible about the when and where. We can for example adopt a blended approach and have evening meetings without the worry of members having to drive late at night. We have a duty as councillors to be far more inclusive to ensure those that those who are of working age and have no choice but to work are not being barred from serving their communities. More importantly it means that members of the public are enabled to get involved with and engage with local democracy. Please can I ask that going into this new council year we take this opportunity to be far more innovative and inclusive as to how we conduct the business of council

As always please contact me with any issue, feedback, problem or question and I will do my best to help: gbevans@chichester.gov.uk / 07958 918056. Although I have not been able to resume normal Saturday surgeries yet, I am available to meet and visit residents (whilst observing social distance measures) or for online meetings or surgeries upon request. I look forward to hearing from you!

Appendix B – C/20/135: To receive reports from County and District Councillors.

Cllr. Duncton's Report

For any community Groups in the village, there is still a small amount left in the budget for Grants for community Groups. If anyone is interested, please go to the Chichester District web site and find out how to apply. Every little helps at times.

Pop up cycle routes are causing interesting comments both for and against. I have my own personal views not necessarily those of either Council that I sit on, but I am sure others have their own opinion. I sincerely hope that it will lead to the creation of extensions to permanent Cycle routes that are safe and convenient for both leisure and getting to work.

On the 18th of September at County we held our first full Council meeting. Back in July we held a truncated version so that members could be properly informed of where we were with Covid-19 and other County Council issues; but on the 18th September we held a full Council. My personal day started with briefings at 9am and so that members were able to ask their questions I eventually closed the meeting at 4.45pm. A long day, but necessary.

Anyone who was interested can still see the meeting on the County website. These meetings are webcast and apparently stay there for 6 years. I don't make the rules!

Two motions of interest. The first regarding our care and help for veterans with PTSD and those who sadly have taken their own lives after leaving the Service. There has been an Arboretum established in memory of those who have died in these circumstances but without their names and the motion asked for us to press for names to be added. This had unanimous support.

The other motion which had unanimous support was regarding unaccompanied asylum-seeking children. Kent is the County taking the brunt of asylum seekers ending up on our shores etc and of course we are all trying to give them help. West Sussex is helping to some considerable amount and at the time of writing we have taken in 76 unaccompanied asylum-seeking children and 123 unaccompanied asylum-seeking care leavers. These are the 18 to 25-year olds that we have a responsibility for when they are in our care.

I mentioned before that the Government White Paper on Planning is out for consultation. District, County, and the National Parks have all now answered the consultation. I would need to write a book if you wanted all comments, but a common theme which our Arundel and South Downs MP Andrew Griffiths has worked hard on to the extent that he managed to secure a debate in Parliament which was very powerful and he was supported by other South East MP's. The main thrust of this was that the White Paper is pushing far too much housing into the South East and this is not sustainable without huge investments in infrastructure. Much more to it of course, but that was the gist of it.

I won't go on about how tight budgets will have to be, but one piece of good news - although not directly for our Parish's - but a large special needs School in the East Grinstead area which has been in dire need of re-development for some years has now got a secure budget to proceed of 23 million. This is such a needed facility in the County.

I won't go on about Covid-19 and the future, but to assure you all Councils and outside organisations are working together to try and make sure we come out of this crisis in the best shape possible. It's not an easy task, you all know that; but we are working together for the way forward.

Keep safe all of you

Janet Duncton

County Councillor Petworth division

CDC Councillor Loxwood ward

Appendix C – C/20/138: WSALC Value for Money Review

PLAISTOW AND IFOLD PARISH COUNCIL



19th October 2020

West Sussex ALC Ltd. Board of Directors

Sent via email: admin@westsussexalc.org.uk

Dear Cllr T Oliver,

Re: Value for Money Project

Plaistow and Ifold Parish Council wishes to register its disappointment at the way the current Value for Money Project is being conducted.

The Parish Council considers the timing of the project to be misjudged given these unprecedented times and the additional financial and administrative pressures all Parish and Town Councils are currently under.

Plaistow and Ifold is concerned that there was no prior consultation with WSALC's Members before the project was progressed and the ongoing lack of transparency in respect of decision making, cost and general communication; especially given the strength of feeling from many Member Councils.

The Parish Council's primary interest is to ensure that best value is achieved generally, and that internal politics do not detract from this central objective or unduly influence decision making and direction.

Yours sincerely

Alan J Pearson

Alan Pearson
Chair of Plaistow and Ifold Parish Council

Clerk & RFO: Catherine Nutting
clerk@plaistowandifold.org.uk | www.plaistowandifold.org.uk

Appendix D – C/20/140 - CDC's Housing and Economic Land Availability Assessment (HELAA) Map
Please refer to separate PDF document attached.

Appendix E – C/20/141 - Amended Village Design (VDS) Statement

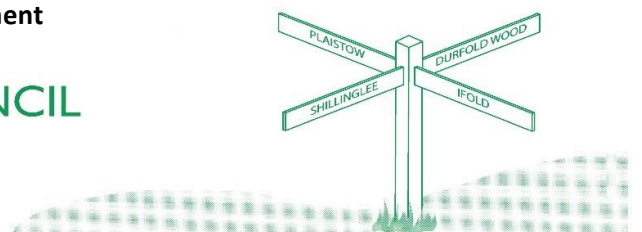
Please refer to separate PDF document attached.

Appendix F – C/20/144 - New Homes Bonus (NHB) Agreement (Safer Bus Stop Project, Phase 1)

Please refer to separate PDF document attached.

Appendix G – C/20/146 - Financial Matters, Order for Payment

PLAISTOW AND IFOLD PARISH COUNCIL



Agenda Item: 17a

The signed original document is filed in the Accounts file, YE 31/03/21

RECEIPTS

Payer:	Detail:	Cost Centre/Code	Amount:
CDC	Precept (2nd Instalment)		£46,500.00
Plaistow Village Trust	Crouchlands Farm community support		£1,623.00
Natwest Bank	Compensation for poor service		£50.00
Groundwork UK	Grant Aid for Neighbourhood Plan professional services post Reg 16		4,097.00
		Total	£52,270.00

PAYMENTS

Payee:	Detail:	Cost Centre/Code	Amount:
Miss C E Nutting	Expenses – monthly subscriptions for Zoom 30.09 – 30.10 Secured Signing September Instant Ink Oct WFHA Oct	Subscriptions: 4120 / 102 WFHA: 4102 / 101	£50.33
		Total	£50.33

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Cost Centre/Code	Amount:
WSCC	Salary and On-Costs for September 2020	4101 / 101	£2,818.24
WSCC	Personnel Professional Services	4101 / 101	£47.30
Sussex Land Services Ltd	Ground works for September 2020	4301/301	£404.40
Community Speedwatch Online Ltd	Starter kit 3 – Bushnell Radar Gun		£549.17
Westcotec	Speed Indicator Device; Data Collection Unit and additional bracket set		£3,840.00
Bankline	Bank charges for September 2020	4140/102	£3.20
		Total	£7,662.31

Total receipts £52,270.00

Total expenditure £7,712.64

Signed by Chair: Date:
 Signed by Councillor: Date:
 Signed by Clerk/RFO: Date: